



St John's Parents & Friends Association

QUARTERLY MEETING – TERM 4, 2017

Tuesday 7th November 7.00pm

Committee Reports

Committee Name:	Board Report
Name of person completing report:	Meghan B
Financial Info (if applicable)	N/A
Items of note since last report:	<p>The Advisory Council met for the final time this year and took the opportunity to reflect on 2017 and begin some planning for 2018.</p> <p>For our meeting last week we were joined by Father Francis, one of our Warringah Parish priests. It was a lovely opportunity to meet with Fr Francis, to hear a bit about him personally and to learn more about the Scalabrinian Order of priests. We continued our discussions around how the parish and school can work together to build and sustain positive relationships and look forward to seeing even more of the Parish Pastoral Plan in action in 2018.</p> <p>In reflecting on the year of 2017 we feel that we have provided support for Mark and the leadership team throughout the year in the implementation of their SIP (School Improvement Plan) and are looking forward to continuing in this capacity next year. We (in collaboration with the P&F) have also been able to provide some small comforts and supports to the whole St John's staff who have had such a challenging year and who have nurtured and supported our children through this difficult time.</p> <p>As always, the Advisory Council is about stewardship and helping to maintain the chrism of the school across the years. We aim to do this by ensuring that we have parents on the Advisory Council who have children in a range of grades and who bring a variety of experiences to our discussions. We would love to hear from any parents who may be interested in joining the Advisory Council for 2018.</p> <p>We have three members stepping down from the Advisory Council this year: Matt S, Andrew L and Rich D. Thank you to all of you for all that you have contributed to the St John's community as members of the Advisory Council. We value your openness, honesty, friendship and your willingness to get in and help - especially those BBQ's!</p> <p>Our Year 6 students are rapidly approaching the end of Stage 3 and Advisory Council members are looking forward to supporting their celebration by assisting with supper after their Graduation on 6 December.</p> <p>Our parents have many different gifts and we are thankful to everyone who has contributed in so many ways this year, we are all richer for it.</p> <p>Wishing all the St John's families a happy, holy and safe Christmas.</p>

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Committee Name:	Class Parent Coordinator Report
Name of person completing report:	Gen F
Financial Info (if applicable)	Refer report below
Items of note since last report:	<p>Summaries of our Social/Fundraising Events since our last meeting:</p> <p><i>FATHERS DAY BREAKFAST – 1 SEPTEMBER (Year 2 hosted)</i> <u>Class Parents:</u> Tammy D, Sarah F, Sarah For, Bel Ha, Sonia S and Jo S Perfect weather for the fathers day breakfast. Early start at 6.00am for volunteers preparing to start serving at 7.30am. Plenty of activities for the fathers and their children to enjoy (barber shop, creating bookmarks, photo booths sporting activities and raffles). 350 breakfast tickets purchased Refer to Treasurers report for money raised from the day.</p> <p><i>TRIVIA NIGHT – 16 SEPTEMBER (Trivia Committee - hosted)</i> <u>Committee Members:</u> Leigh A, Gen F, Bel H, Caroline M, Russell S, Pip T and Jo W Great social fun night for the parents of St Johns and also a successful fundraiser for the school. Excellent venue (Dee Why Bowling Club) for location and cost of hiring. A big thank-you for our MC on the night Hodgie Hodge who kept the crowd entertained and also thank you to Geoff F for doing the Live Auctions. Around 120 people attended the night. Refer to Treasurers report for money raised from the night.</p> <p><i>SCHOOL DISCO – 13 OCTOBER (Kindergarten hosted)</i> <u>Class Parents:</u> Mary Ann B, Mireille H, Sophie K and Amy McG We had perfect weather for the disco and a new DJ who was very popular amongst the school children, teachers and parents. We have rebooked him for next year's event. 285 children attended the disco. Refer to Treasurers report for money raised from the DISCO.</p> <p><i>UPCOMING SCHOOL EVENTS</i> <u>YEAR 6 GRADUATION – EARLY DECEMBER</u></p> <p><u>RECOMMENDATIONS FOR FUTURE SCHOOL EVENTS:</u></p> <ul style="list-style-type: none"> • Purchase a larger hot water furnace (16 litres), this would be useful for serving coffee/tea at larger events such as Grandparents Day. • Purchase two Bain Marie warmers for events such as Mothers/Fathers day breakfasts to keep hot food warm when serving. • Qkr ticketing: encourage more parents to use it and help the parents who are having trouble with installing the app.

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Issues/Challenges	Gen is stepping down from the role of Class Parent Coordinator, and having a much-deserved rest! Thank you Gen for your wonderful support of the St John's School Community.
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Committee Name:	Uniform Shop / Clothing Pool
Name of person completing report:	Eva S
Financial Info (if applicable)	Refer Treasurer Report
Items of note since last report:	N/A
Follow up from previously raised items:	N/A
Issues/Challenges	After many years lovingly looking after the Uniform Shop / clothing Pool Eva is taking a break Thank you Eva for your wonderful support of the St John's School Community.

Committee Name:	School Banking Committee
Name of person completing report:	Belinda B
Financial Info (if applicable)	We have activated 2 new accounts in the last quarter. Refer to the Treasurer's report for financials.
Items of note since last report:	
Follow up from previously raised items:	
Upcoming Events:	Date/s: Location: Purpose:
Goals Set & / or Goals Achieved:	
Issues/Challenges	Thank you Belinda and the School Banking team for their continued support of the St John's School Community. We look forward to another successful year in 2018!

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Committee Name:	Treasurer	
Name of person completing report:	Russell S	
Financial Info (if applicable)	<ul style="list-style-type: none"> P&F profit year to 13 October 2017: \$20,541.54 Opening cash balance of P&F bank ac: \$19,888.88 Closing cash balance of P&F bank ac: \$28,338.52 <i>Relevant Details/Explanation:</i> Since the last quarterly report it's been a busy period for P&F events, with 3 successful functions, the Trivia Night, Fathers' Day and the School Disco. 	
Items of note since last report:	<ul style="list-style-type: none"> The Trivia Night raised just under \$9.5k, with minimal costs, it was an very profitable evening, not only in terms of fundraising but a great social gathering. The Fathers' Day breakfast was also a huge success, making a profit of just over \$1700. The School Disco, the final event for 2017, had positive feedback from all involved and raised \$1200. The P&F made contributions towards supporting the school staff in relation to Finn Marker 	
Follow up from previously raised items:	<ul style="list-style-type: none"> None to address. 	
Upcoming Events:		
Goals Set & / or Goals Achieved:	<ul style="list-style-type: none"> Raise funds to help improve the outdoor playground and equipment. The objective was to reach \$20k profit for the year, which has been achieved. There was a recent purchase of uniforms (<i>added to the balance sheet, until we receive confirmation of the stock and sales. This might impact the year-end P&L position</i>). Growing our relationship with the local community and continually looking for opportunities on how we can integrate/support it. 	
Issues/Challenges	<ul style="list-style-type: none"> Sale of remaining Cookbooks Fundraising for 2018 	