

Term 2: P& F Meeting, May 25, 2022

Apologies: Canteen Co-ordinator Mrs. Rellis.

Item	Minutes
Minutes	
Principal's Report	<p>Mrs Thom (Assistant Principal) explained the collaborative coaching with the focus on spelling for K-6.</p> <p>RE and Faith Formation: Confirmation preparation has begun. Sessions are June 25 at St Johns and St Kevin's at 2pm. Class masses, prayer assemblies and family masses being planned.</p> <p>Student Well Being and Growth Positive Behaviours for Learning (PBL) – survey showed competency for Years 3-6, however K-2 was not strong. There will be a stronger focus on the expected behaviours from the students in how they behave and operate within the school environment.</p> <p>Other Areas</p> <ul style="list-style-type: none"> • New playground plans in progress – currently have three designs to choose from. The trivia night fundraising will help to fund an additional piece of equipment for the playground. • Face to face events are back on and it's fantastic to see. • Communication changes – moving away from the newsletter with more regular communication via Compass. • Enrolments are open for 2023. Parents from our community who were able to speak another language volunteered on open days which has helped our community welcome. We need to encourage sibling enrolments to come through as a priority so that enrolments numbers can be managed. • Compass feedback has been positive. • Review of staggered times for school end time. Consideration on keeping the two times but making them slightly later – 5 mins apart, to minimize congestion.
Advisory Council Report	<p>Next meeting is June 14.</p> <p>The council is focusing on the amenities upgrade. Aesthetic upgrades are in place with a scope of works in progress to be presented at the next advisory meeting. This project is being funded from the school maintenance budget.</p> <p>There is a focus on parent engagement and how to welcome our families into the community given that we haven't had connection for some time due to covid.</p>
Class Parents Report	<p>Trivia night is fast approaching so we need to get an action plan to be able to make it a success.</p>

	Mention of upcoming events per grade – Father’s Day, SJAN Trivia.
Canteen Report	Canteen is going well, however we are struggling for volunteers. There is hope for over the counter service which could encourage volunteers.
Catholic School Parents (CSP) Report	There is nothing to update at this point in time. There are discussions currently of CSP and the role of members. At the moment, the role of the rep is being defined with preparation work in place. A focus is on inclusivity from all backgrounds.
Uniform Shop Report	The shop is open most Friday mornings and afternoons. The shop is managed on a roster rotation and it has been busy due to shortages from Lowes.
Upcoming Events/AOB	<ul style="list-style-type: none"> • The stop/go man, has a second job, so he is not always available. The school needs to request another part time position via Service NSW. • Trivia Night – 18 June at Dee Why RSL. Tickets have been on sale for 2 weeks. Early bird special available. We have only sold 15 tickets. There is a maximum of 150 people so there’s lots of tickets to sell. There is a trivia host who will run the night. We need to encourage parents to purchase a ticket and not have to create your own table, as many parents don’t know each other due to covid over the past few years. A separate Trivia committee meeting will be set up Mrs Woodford (P&F President) will send an email for those who have offered to be involved in to the trivia prep. • Suggestion for brief agenda to be sent through on compass before each P&F to encourage more people to attend.
Treasury Report	Discussion around making the parking and traffic safer for our children. Some suggestions are: <ul style="list-style-type: none"> • Additional crossing between St John’s and Narraweena Public • Angled parking • Changing signage for Walker’s to be Kiss and drop zone between 8.30 – 9am and 2.30 – 3.30pm • Mrs Crevlin will send a letter and engage with the public school to assist with progressing this issue further.