

### Term 3: P& F Meeting, Aug 24, 2022

**Apologies:** Bianca Crevlin.

Item	Minutes
Minutes	Megan Bowman
Principal's Report	
Advisory Council Report	<p>Mark Bateman updated on the Palm Grove (aged care next to Beverley Job Park) project and proposed activities to engage with their community.</p> <p>Once activities are confirmed, they would also be open to attending prayer liturgies, school activities and sports carnivals.</p>
Class Parents Report	<p>Amelia Chandler updated the P&amp;F with the progression of class events for Term 3.</p> <ul style="list-style-type: none"> <li>• Need to set a date for Term 4 disco</li> <li>• Focus is on ticket sales for the 60<sup>th</sup> jubilee. Currently there are 51 tickets sold. The focus is on utilising the Class Parents as influencers for events such as this to encourage sales.</li> </ul>
Canteen Report	<ul style="list-style-type: none"> <li>• Canteen is going well, however we are struggling for volunteers.</li> <li>• Covid restrictions have been limited so students are able to purchase over the counter.</li> </ul>
Catholic School Parents (CSP) Report	<ul style="list-style-type: none"> <li>• Need to investigate a more efficient 'cashless' way of processing payments for fundraising events.</li> <li>• Jo to investigate Guest Account on QKR however it still requires a phone or credit card. A safer option would be to purchase a square device for P&amp;F use which costs \$60.</li> <li>• Query around whether 'trybooking' is allowed as a payment processing house.</li> </ul>
Uniform Shop Report	<ul style="list-style-type: none"> <li>• Kindy order for 2023 have been completed and bags and hats will be ready for transition sessions in Term 4</li> <li>• Complaints about school bags continue to come in and discussion was around the how to manage the communication with parents where the bags are faulty. Communication to all parents needs to continue that they are able to let the office know if they have faulty bags so that we can get in contact with the supplier.</li> </ul>
Treasury Report	<p>Bianca C sent her apologies and Jo presented her Treasury Report. Main commentary was based on the following:</p> <ul style="list-style-type: none"> <li>• Very surprised and excited with the Uniform Shop income of \$4466 for 2022.</li> <li>• Mark Bateman explained that any money made from the P&amp;F has to be spent that year, hence the \$15,000 transfer that was made.</li> </ul>

	<p>Actions:</p> <ul style="list-style-type: none"><li>• Thank you letter to Belle Property for the sponsorship</li></ul>
AOB	<p>Suggestion by Megan B to celebrate 60 years of the school and engage the students with a '60 Acts of Kindness' community initiative to be completed by end of 2022. Mark Bateman to present the idea to the SRC to encourage class participation and suggestion of ideas. It would also be an opportunity for PR at the community level and something to celebrate as a whole school group.</p>