



Saint John the Apostle Parents & Friends Association

Secretary – Megan Bowman

Minutes Meeting 8 November 2022

- 1) Meeting declared open at 7.22pm, Welcome prayer
- 2) Apologies:
 - a. Megan Bowman
 - b. Reina Griffin
 - c. Christine Dunk
 - d. Wendy Jones
- 3) Matters arising from previous minutes, accept minutes from previous meeting
 - a. Mover – Jo Wolford
 - b. Secunder – Amelia Chandler
- 4) Executive and Committee Reports:
 - a. Principal Report –
 - i. Mr B, Thanked the P & F Leadership team, class parents and volunteers in the P & F, and weathered the storm of Covid and a kept the community together. Big thankyou to Jo for her leadership. The Trivia night was a great success, big thankyou to the committee for their work in making the event wonderful, a turnout of 100pax was great to see.
 - ii. Great prizes and Big thank you to the Donors and Sponsors. School liturgy was also great.
 - iii. Thanks to Christine is doing the work around the presentation, thanks you for doing the research.
 - iv. The Great Cycle challenge – school is supporting this. 60 acts of kindness activity being done by children in wellbeing week. Thankyou to the MC on the Trivia night for doing such a great job. Well done to Violet McNally on her performance to the principals event in the city.
 - v. Lots of events happening at the school now we are well back into the swing of things,
 - vi. Staff changes: Mr Frazer, Jeanie and Miss leaving at end of Term 4, 2022, Mrs McDonnell (supporting the office moving forward), Jeanie (changes around this role with it splitting into 2 professional roles, trying to engage the parents with the Parish and the community at large, and the school psychologist will increase days to 3), Miss Heberstein (one year left to complete teaching, leaving the school to pursue a full-time role).
 - vii. Collaborative Coaching spelling – to be discussed by Steff
 - viii. E-Safety forum – Advisory council to take a more active role in this.
 - ix. Facility improvement, new gates (security, electronic), playground installation (in holidays) , hall wall partition (Oosh separation, maybe offer after school activities), bathroom project (on hold, can do so minimal work), general maintenance (keeping the school very nice), new play equipment on small part of playground.
 - x. Note – to look at extra recycle bins, and recycling of the metal from the old play equip to be removed as part of the new work taking place in the holidays.
 - xi. End of year – Christmas Celebration St Paul's - \$5 per head charge. Year 6 Graduation dinner 7 Dec, End of Year assemblies, liturgies across the week.

- xii. Naplan, went down last year, this year Spelling has dropped and others have gone upward. Reading has done very well, numeracy is steady incline.
- xiii. See attached Appendix 1 - Principal Report P&F AGM 2022

- b. Vice Principal – Whole school assessment on English. Tested again later in the year, Parents communication was discussed and how the school communicates with the parents.
 - i. See attached Appendix 1 - Principal Report P&F AGM 2022
- c. Class Parent Co-Ord report – lots of events happening, Fathers Day, Jubilee etc, lots of social events. Great to have Class parents helping out at the canteen. Looking for Class Parent Volunteers for next year. Feedback on Social events for next year, ideas for events. Bush Dance next year in Term 1, give heads up to the grade arranging this event. Grand-parents day, electricity issue be came apparent.
- d. Advisory council update (Sass) – toilet project, on hold for a time, but trying to work on small targets. E-Safety very important and came about in the forum which was had. Info forums for both students and parents. Look at some further education around this. Broken Bay could perhaps do this on behalf of all
- e. Treasurer’s report – See attached report, note - \$17k, cash will be going to fund the play equipment upgrade.

5) General business

6) Elect new Committee for 2023

- a. All positions declared vacant
- b. Positions to be elected:
 - i. President – Amelia Chandler, elected unopposed
 - ii. Vice president – Belinda Haroutonian, elected unopposed
 - iii. Treasurer – Bianca Crvelin, elected unopposed
 - iv. Secretary – Megan Bowman, elected unopposed
 - v. Class parent Co-Ord – Natalie Fitzpatrick, elected unopposed
 - vi. BB Catholic School Parent Rep – Simone Magas, elected unopposed

7) Meeting closed at 8.42pm